

**ECONOMIC CRIME COMMITTEE OF THE POLICE AUTHORITY BOARD**  
**Friday, 5 July 2019**

Minutes of the meeting of the Economic Crime Committee of the Police Authority Board held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Friday, 5 July 2019 at 11.00 am

**Present**

**Members:**

Nicholas Bensted-Smith (Chairman)  
Simon Duckworth  
Deputy Keith Bottomley

**City of London Police Authority:**

Simon Latham	- Deputy Chief Executive
Alex Orme	- Head of Police Authority Team
Oliver Bolton	- Deputy Head of Police Authority Team
Alistair MacLellan	- Town Clerk's Department
Dr Lucy Fraser	- Town Clerk's Department

**City of London Police Force:**

Karen Baxter	- Commander (Economic Crime)
Pauline Smith	- Director of Action Fraud
Claire Walton	- Action Fraud Service Development Manager & Leadership Facilitator
Jennifer V	- Head of Research and Analysis (National Fraud Intelligence Bureau)

**1. APOLOGIES**

Apologies were received from Doug Barrow, Alderman Emma Edhem and Deputy James Thomson.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. TERMS OF REFERENCE**

**RESOLVED**, that the terms of reference be received.

**4. APPOINTMENT OF CO-OPTED MEMBER(S)**

Members considered the co-option of two Members to the Committee, noting that supporting statements had been received from two candidates, Deputy Robert Merrett and James Tumbridge. Members agreed that those two candidates should be co-opted, with the option being retained to invite a representative from the Home Office as an Observer on to the Committee.

**RESOLVED**, that Deputy Robert Merrett and James Tumbridge be co-opted on to the Economic Crime Committee for 2019/20.

5. **MINUTES**

**RESOLVED**, that the public minutes and non-public summary of the meeting held on 5 April 2019 be approved.

6. **PUBLIC REFERENCES**

Members considered a joint report of the Town Clerk and Commissioner regarding public references and the following points were made.

**1/2017/P – Fraudulent Cryptocurrencies**

- The Commander (Economic Crime) confirmed this reference would be allocated a named responsible officer and closed as soon as possible.

**2/2017/P – Cyber Training**

- Members noted that four training sessions had recently been delivered to Members and agreed that this reference could be closed.

**3/2018/P – Shaping the National Narrative around Economic Crime**

- The Commander (Economic Crime) confirmed that this reference would be the subject of a report to the October 2019 meeting.

**4/2018/P – Action Fraud Customer Experience**

- Members noted that this was an agenda item that day and therefore this reference could be closed.

**7/2019/P – National Lead Performance Reporting Model**

- Members the recent launch of a Fraud Hub and agreed that this reference could be closed.

**10/2019/P – National Lead Force Performance – Resourcing Section**

- Members agreed that this reference could be merged with 7/2019/P and closed.

**14/2019/P – National Lead Force Performance Reporting – Tiered Data**

- The Town Clerk agreed to liaise with Andrew Lentin to establish if this reference could be closed.

**16/2019/P – National Lead Force Performance – Use of Specials**

- Members noted that this reference would be the subject of a report to the October 2019 meeting of the Committee.

- In response to comments from a Member, the Director of Action Fraud agreed that the forthcoming report would include an assessment of the appropriateness of Specials contacting victims of fraud. The Commander (Economic Crime) assured Members that partner organisations working with the City of London Police would identify themselves, when partnered with the Police, as representatives of Action Fraud, not their own partner organisation.

**RESOLVED**, that the report be received.

**7. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**8. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

**9. EXCLUSION OF THE PUBLIC**

**RESOLVED**, that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

**10. NON-PUBLIC MINUTES**

**RESOLVED**, that the non-public minutes of the meeting held on 5 April 2019 be approved.

**11. NON-PUBLIC REFERENCES**

Members considered a joint report of the Town Clerk and Commissioner regarding non-public references.

**12. PRESENTATION - ACTION FRAUD CUSTOMER EXPERIENCE**

The Director of Action Fraud was heard regarding Action Fraud Customer Experience.

*Simon Duckworth left at this point of the meeting, thus meaning the meeting became inquorate. There being no items requiring decision remaining on the agenda, the Town Clerk agreed to take a note of items discussed on the remainder of the agenda, for submission to both the Police Authority Board and the next scheduled meeting of the Economic Crime Committee.*

**13. ECONOMIC CRIME COMMITTEE OF THE POLICE AUTHORITY BOARD INTERIM BRIEFING**

Members considered a interim briefing of the Commander (Economic Crime).

**14. ECONOMIC CRIME ACADEMY UPDATE: 2 MONTHS TO 31 MAY 2019**

Members considered a report of the Commissioner regarding the Economic Crime Academy for the two months up until 31 May 2019.

15. **ECONOMIC CRIME DIRECTORATE PERFORMANCE REPORT APRIL-MAY 2019**  
Members considered a report of the Commissioner regarding Economic Crime Directorate Performance for the period April-May 2019.
16. **ECONOMIC CRIME VICTIM CARE UNIT PERFORMANCE TO 24 MAY 2019**  
Members considered a report of the Commissioner regarding the Economic Crime Victim Care Unit Performance to 24 May 2019.
17. **ECONOMIC CRIME DIRECTORATE STAFF NUMBERS AT 1 JUNE 2019**  
Members considered a report of the Commissioner regarding Economic Crime Directorate Staff Numbers as at 1 June 2019.
18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were no questions.
19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was one item of other business.

**The meeting ended at 12.37 pm**

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Chairman

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